

**FERTILE-BELTRAMI PUBLIC SCHOOL**  
Independent School District #599  
**REGULAR BOARD OF EDUCATION MEETING**  
**8:01 p.m., August 8, 2017**  
Fertile-Beltrami School Conference Room

The Board of Education of Independent School District #599 met in regular session at 8:01 p.m., Tuesday August 8, 2017. The following were present: Matt Erickson, Nathan Stuhaug, Garth Kaste, Greg Bjerck, Joel Stola, Kylie Strem, Nathan Rasch, Bookkeeper Donna Genereux, Dean Asmundson, and Superintendent Clarke.

Visitors: Dave Bergeron and Jason Splett-FJJ

Chairman Erickson called the meeting to order at 8:01 p.m.

Bjerck moved, Strem seconded to approve the minutes of Regular Meeting, July 11, 2017, Negotiation's Committee Meeting, July 11, 2017, Negotiation's Committee Meeting, July 13, 2017, Info Meeting, August 1, 2017, Negotiation's Committee Meeting August 3, 2017. UC

Stola moved, Rasch seconded to approve the agenda as presented/amended. UC

The following made public comments: none.

Cash balances for July were reviewed.

Stuhaug moved, Strem seconded to approve payment of the August bills in the amount of \$259,476.03 for checks 2712-2721 and 59807-59875. UC

Dean/AD Asmundson reported on the following: building use, schedules.

Superintendent Clarke reported on the following: MCA refusal form requirement, PSEO requirements, Audit completion, Food Service Transfer, Pre-K application update, online lunch application.

Rasch moved, Stola seconded to approve Notices of Assignment for the following people: Paras: Lucy Fuglseth, Jean Kollin, Andrea Gunufson, Dione Rasmussen, Denise Ingberg, Tammy Lenz, Bonnie Meine, Colleen Berhow, Liz Ystenes, Jill Peltier, Lisa Orre, Joni Page, Jared Olson, Rhonda Bennefeld, Jessica Moland, Tracy Fuglseth; Kitchen: Jodi Petry, Donna Mosher, Missy Mosher, Sherry Jensrud, Transportation: Dawn Resendiz, Steve Benbo, Carsten Hovland, Jerry Orre, Philip Swenson, Danny Larson, Shane Fuglseth; Nurse: Kari Bolstad. UC

Bjerck moved, Rasch seconded to approve Notices of Assignment for the following people: Chad Hitchen – Assistant Football, Kelly Stene-Jr. High Football, Lisa Orre – Jr. High Volleyball, Heidi Larson – One Act, Prom, Tammy Hemmah—Fall (Sr. High) Play and Spring (Junior High) Play, Denise Ingberg – TAP, Lisa Enget-FB Cheerleading.

The following bread and milk bids were received:

**Bread Bids:**

Wheat Bread	\$1.27	White Bread	\$1.33
Hamburger Buns	\$3.70(30ct)	Garlic Bread	\$NA
Dinner Rolls	\$1.40/(12 ct)	Hot Dog Buns	\$1.95 (12ct)
Multi-Grain Bread	\$NA	Multi-Grain Buns	\$NA

**Milk Bids:**

Skim Milk	.26
1%	.26
Chocolate	.28

Stuhaug moved, Stola seconded to accept the bid from Bimbo Bakery for bread products, and Westside Dairy for milk products for the 2017-18 school year. UC

**EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD OF  
FERTILE-BELTRAMI PUBLIC SCHOOL, ISD 599  
FERTILE, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 599 (FERTILE-BELTRAMI PUBLIC SCHOOLS), State of Minnesota,

was held on August 8, 2017 at 8 o'clock p.m.

Member Erickson introduced the following resolution and moved their adoption:

**RESOLUTION STATING THE INTENTION OF  
THE SCHOOL BOARD TO FUND COSTS OF CERTAIN PROJECTS**

BE IT RESOLVED by the School Board of Independent School District No. 599, State of Minnesota, intends to proceed with the following project scope of work. The Board will comply with procurement standards per MN Statute for project implementation upon project funding.

The Board intends to proceed forward with the following scope of work (The Project) in an amount estimated to be \$7,365,860 for the betterment of school facilities:

- Miscellaneous Cabinet Replacement
- Boiler Plant Replacement
- Convert Existing Electric Boiler to HW
- 1938 Gym IAQ Upgrades
  - 1938 Gym Add for Dehumidification
- Wrestling IAQ Upgrades
- Main Gym IAQ Upgrades
  - Main Gym Add for Dehumidification
- Locker Room IAQ Upgrades
- Choir/Ag IAQ Upgrades
  - Choir/Ag Add for Dehumidification
- Wood Shop IAQ Upgrades
  - Wood Shop Add for Dehumidification
- Auto Shop IAQ Upgrades
- Metal Shop IAQ Upgrades
- Cafeteria/Kitchen IAQ Upgrades
  - Cafeteria/Kitchen Add for Dehumidification
- Media Center IAQ Upgrades
  - Media Center Add for Dehumidification
- Art/Elem Music IAQ Upgrades
  - Art/Elem Music Add for Dehumidification
- Kindergarten/SPED IAQ Upgrades
  - Kindergarten/SPED Add for Dehumidification
- Computer Labs IAQ/Dehumidification
- Administration IAQ/Dehumidification
- 2<sup>nd</sup> Floor Elem Add for Dehumidification
- 2<sup>nd</sup> Floor Elem Temperature Controls
- 1961 Classroom Add for Dehumidification
- 1961 Classroom Temperature Controls
- Band IAQ Upgrades

- RTU-2 1<sup>st</sup> Floor Elem Add for Dehumidification
- RTU-2 1<sup>st</sup> Floor Temperature Controls
- Domestic Water Piping Replacement
- Asbestos Abatement

- 1) The District further covenants to comply with all procedures now or hereafter established by the Minnesota Department of Education pursuant to Minnesota Statutes, Section 123B and otherwise to take such actions as necessary to comply with that statute. The chair, clerk or superintendent is authorized to execute any applicable Minnesota Department of Education forms.
- 2) The Board authorizes the Superintendent to execute an addendum to the current Professional Services Contract with the District's professional services consultant (design and construction management), Foster, Jacobs & Johnson, Inc. (FJJ Solutions) for the implementation of the identified improvements.

The motion for the adoption of the foregoing resolution was duly seconded by Member Kaste and, upon vote being taken thereon, the following voted in favor thereof: Bjerck, Erickson, Kaste, Rasch, Stola, Strem, Stuhaug.

and the following voted against the same: none.

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**EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 599  
(FERTILE-BELTRAMI)  
STATE OF MINNESOTA**

HELD: AUGUST 8, 2017

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 599 (Fertile-Beltrami), State of Minnesota, was held on August 8, 2017 at 8:00 o'clock p.m.

Member Stuhaug introduced the following resolution and moved its adoption:

**RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS**

BE IT RESOLVED by the School Board of Independent School District No. 599, State of Minnesota, as follows:

1. The Board hereby finds and declares that it is necessary and expedient for Independent School District No. 599 (the "District") to issue its fully registered general obligation facilities maintenance bonds (the "Bonds") pursuant to Minnesota Statutes, Section 123B.595, subdivision 5 and Chapter 475, as amended, to fund the costs of the following projects, included in its ten-year facility plan approved by the Board and the Commissioner of Education, and related financing costs:

- indoor air quality improvements;
- repair and replacement of interior surfaces;
- repair and replacement of mechanical systems; and
- repair and replacement of plumbing at district facilities

The Bonds would be issued in the total aggregate principal amount of not to exceed \$7,485,000. The issuance of the Bonds is hereby authorized.

2. The ten-year facility plan is approved by the Board and is incorporated in this resolution as though fully specified herein. The administration is authorized and directed to submit to the Commissioner such additional information as may be necessary to secure the approval of the Commissioner for the ten-year facility plan and this bond issuance, as required by Minnesota Statutes, Section 123B.595. The submission of a proposed plan and a request for approval prior to the date of this resolution is ratified and approved in all respects.

3. The District further covenants to comply with all procedures now or hereafter established by the Minnesota Department of Education pursuant to Minnesota Statutes, Section 123B.595 and otherwise to take such actions as necessary to comply with that

statute. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

4. The clerk is hereby authorized and directed to cause a notice substantially in the form of the Notice attached hereto as EXHIBIT A and incorporated herein by reference to be published as a legal notice one (1) time in the official newspaper of the District as soon as reasonably practicable after the date of adoption of this resolution, but at least twenty (20) days before the earliest of the solicitation of bids, the issuance of bonds or the final certification of levies. Any publication of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

5. The Board, desires to proceed with the sale of the Bonds by direct negotiation to Robert W. Baird & Co. (herein "Baird"). Baird will purchase the Bonds in an arms-length commercial transaction with the District. The Board has determined to retain Blue Rose Capital Advisors, to act as an independent financial advisor to provide bond pricing opinion services for the purposes set forth in Minnesota Statutes, Section 475.60, Subdivision 2(9), as amended.

6. Baird is authorized to prepare an Official Statement related to the sale of the Bonds.

7. The Superintendent or Business Manager and any School Board officer are hereby authorized to approve the sale of the Bonds in an aggregate principal amount not to exceed \$7,485,000 and to execute a Bond Purchase Agreement with Baird for the purchase of the Bonds, provided that the True Interest Rate of this issue does not exceed 4.25%.

8. Upon approval of the sale of the Bonds by the Superintendent or Business Manager and a School Board officer, the Board will meet at its next regularly scheduled meeting to adopt the necessary approving resolution as drafted by the District's Bond Counsel.

9. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member Rasch and, upon vote being taken thereon, the following voted in favor thereof: Stuhau, Strem, Stola, Rasch, Kaste, Erickson, Bjerk.

and the following voted against the same: none.

whereupon said resolution was declared duly passed and adopted.

**EXHIBIT A**

**NOTICE OF INTENT TO ISSUE FACILITIES MAINTENANCE BONDS  
TO FINANCE CERTAIN PROJECTS INCLUDED IN THE DISTRICT'S  
TEN-YEAR FACILITY PLAN**

**INDEPENDENT SCHOOL DISTRICT NO. 599  
(FERTILE-BELTRAMI)  
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 599, State of Minnesota (the "District"), adopted a resolution (the "Resolution") on August 8, 2017, stating the intention of the School Board to issue general obligation facilities maintenance bonds (the "Bonds") in the total principal amount of not to exceed \$7,485,000 pursuant to Minnesota Statutes, Section 123B.595 and Chapter 475, as amended. The proceeds of the Bonds will be used to fund the costs of the following projects as included in the District's approved ten-year facility plan approved by the School Board and the Commissioner of Education, and related financing costs:

- indoor air quality improvements;
- repair and replacement of interior surfaces;
- repair and replacement of mechanical systems; and
- repair and replacement of plumbing at district facilities

The total amount of District indebtedness as of August 8, 2017 is \$0.00. If these proposed Bonds were issued after that date, the total indebtedness of the District at that time would be \$7,485,000.

Dated: August 8, 2017

BY ORDER OF THE SCHOOL BOARD

/s/Joel Stola  
School District Clerk  
Independent School District No. 599  
(Fertile-Beltrami)  
State of Minnesota



Kaste moved, Stola seconded to approve the teacher handbook, elementary handbook, high school handbook, 17-18 Emergency Crisis Management Plan, addendum to policy 806 Crisis Management Policy. UC

Stola moved, Bjerk seconded to transfer funds from the General Fund to resolve negative balances in Food Service (\$-23,351). UC

Kaste moved, Stola seconded to allow the facility committee and superintendent to review and approve bids for perimeter fencing, elementary locker replacement, and scoreboard. UC.

Rasch moved, Strem seconded to accept a letter of resignation from Lori Sannes- paraprofessional. UC

Rasch moved, Bjerk seconded to accept a letter of resignation from Stella Jagol-paraprofessional. UC

Discussion:

The next regular meeting is scheduled for 8:00 p.m., September 12, 2017.

Chairman Erickson adjourned the meeting at 8:50 p.m.

\_\_\_\_\_ Chairman \_\_\_\_\_ Clerk